



Request Form for Change Company Name

Date: _____

Data Centre Location: Please put “ü ” to the appropriate box

One (Kwun Tong)
 Jumbo (Tsuen Wan)
 Mega (Chai Wan)

Existing Company Information

| | | | |
|--------------------------------|---------------------|---|-------|
| Company Name | _____ | Customer Code | _____ |
| Requested by Authorized Person | Name: _____ | (Must be same as HK ID Card / Passport) | |
| | English Name: _____ | (If any) | |
| | Email: _____ | Tel: | _____ |

New Company Information

| | | | |
|--------------------------------------|---------------------|---|---|
| Company Name | _____ | | |
| (IN FULL NAME) | _____ | | |
| Correspondence Address | _____ | | |
| | _____ | | |
| Billing Address | _____ | | |
| | _____ | | |
| Company Telephone No. | _____ | | |
| Company Fax No. | _____ | | |
| Person-In-Charge (1) | Name: _____ | (Must be same as HK ID Card / Passport) | |
| | English Name: _____ | (If any) | |
| | Email: _____ | Tel: | _____ |
| Person-In-Charge (2) | Name: _____ | (Must be same as HK ID Card / Passport) | |
| | English Name: _____ | (If any) | |
| | Email: _____ | Tel: | _____ |
| Person-In-Charge (3) | Name: _____ | (Must be same as HK ID Card / Passport) | |
| | English Name: _____ | (If any) | |
| | Email: _____ | Tel: | _____ |
| For Emergency and Maintenance | | | |
| Emergency Contact | Name | _____ | (Must be same as HK ID Card / Passport) |
| | English Name | _____ | (If any) |
| | Email : | _____ | Tel: _____ |
| Maintenance Contact (1) | Name | _____ | (Must be same as HK ID Card / Passport) |
| | English Name: | _____ | (If any) |
| | Email: | _____ | Tel: _____ |
| Maintenance Contact (2) | Name: | _____ | (Must be same as HK ID Card / Passport) |
| | English Name: | _____ | (If any) |
| | Email : | _____ | Tel: _____ |

Existing Company :
Confirmed and Accepted by

New Company :
Confirmed and Accepted by

Company Chop and Authorized Signature
Name:
Date:

Company Chop and Authorized Signature
Name:
Date:

Terms and conditions :

- (1) *After changing the company record, the new company keeps to fulfill the remaining contract and the invoice arrangement of existing company.*
- (2) *The ownership (including all assets and liabilities related to iAdvantage Ltd.) of the existing company will be transferred to the new company.*
- (3) *The BR (Business Registration) copy of new company must be attached for reference.*

*Please fax back or email to our Customer Service Department
 Hotline: (852) 2208 8800 Fax No. (852) 2505 8047 Email: cs@iadvantage.net*

For iAdvantage Internal Use Only:

| | | | |
|---------------------------|--|-------------------------|--|
| iAdvantage Representative | | No. of Port(s) | |
| Rack Space | | Move-in Schedule | |
| Customer Code | | Customer Access Code | |
| Handled By | | Pass to NOC on/Operator | |